

JANUARY 2019 CITY HALL FUNCTION APPLICATIONS

NAME OF ORGANISATION	FUNCTION DATE	FUNCTION DESCRIPTION	CRITERIA MET	ROOM CHARGE	HOSPITALITY OFFERED	CIVIC HQ RECOMMEND
2019 EVENTS						
Sustrans	28 January 2019	Launch of Bike Life 2040 project – Sustrans, the walking and cycling charity, has completed research about cycling and future plans. Bike Life 2040 report is aligned with Belfast Agenda to encourage cycling. Numbers attending –50	C	No (Charity)	Yes – Tea, Coffee and Biscuits	Approved by Delegated Authority Recommend to approve, No charge, Tea and Coffee Reception
Nepalese Community NI	20 February 2019	Nepal Day – a cultural event to celebrate Nepali food and culture. This event is jointly organised by the Embassy of Nepal and Nepali Community NI. Numbers attending – 300	C & D	No (Community)	No (they provide their own themed menu)	Approved by Delegated Authority Recommend to approve, No charge, No hospitality
Northern Ireland Institute for the Disabled	21 February 2019	Celebration of 140 years of NIID – an event to celebrate the work of NIID over the past 140 years, allow people to know more about the charity, its history and work and unveil new branding. Numbers attending –200	C & D	No (Charity)	Yes – Tea, Coffee and Biscuits	Approved by Delegated Authority Recommend to approve, No charge, Tea and Coffee Reception
Victim Support NI	22 February 2019	Showcase and networking event to highlight the rise of cybercrime and scams with talks, workshops and advice. Numbers attending –150	C	No (Charity)	Yes – Tea, Coffee and Biscuits	Approved by Delegated Authority Recommend to approve, No charge, Tea and Coffee Reception
Northern Ireland Community of Refugees and Asylum Seekers	28 February 2019	Showcase and networking event to discuss, learn and share refugee women experiences across UK and Ireland. Numbers attending –200	C	No (Charity)	Yes – Tea, Coffee and Biscuits	Approved by Delegated Authority Recommend to approve, No charge, Tea and Coffee

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						Reception
Malaysian Student Society of Northern Ireland	2 March 2019	<p>Malaysian Night – a cultural showcase event to promote and celebrate Malaysian culture with entertainers, dance, music and food.</p> <p>Numbers attending – 300</p>	C & D	No (Community)	No (they provide their own themed menu)	<p>Approved by Delegated Authority</p> <p>Recommend to approve, No charge, No hospitality</p>
Soroptimist International	5 March 2019	<p>Showcase of Maternal Mental Health in NI – raise awareness of mental health with emphasis on mothers with post-natal depression. Reduce the stigma, encourage talking and seeking help for them and their families. The event is linked to Women’s Day events.</p> <p>Numbers attending - 100</p>	C	No (Charity)	Yes – Tea, Coffee and Biscuits	<p>Approved by Delegated Authority</p> <p>Recommend to approve, No charge, Tea and Coffee Reception</p>
European Youth Parliament	16 March 2019	<p>NI Regional Session of Youth Parliament - teams of secondary students debate and present their ideas and solutions on current topics.</p> <p>Numbers attending - 80</p>	B & D	No (Charity)	No (they provide their own lunches for attendees)	<p>Approved by Delegated Authority</p> <p>Recommend to approve, No charge, No hospitality</p>
Womens Tec Student Gala Awards	21 March 2019	<p>2019 Women’s Tec Gala Awards – part of 21st anniversary year of events, this event will be a celebration of education and learning and will recognize student achievement.</p> <p>Numbers attending - 100</p>	C	No (Charity)	Yes – Tea, Coffee and Biscuits	<p>Approved by Delegated Authority</p> <p>Recommend to approve, No charge, Tea and Coffee Reception</p>
North Belfast Interface Network/ TASCIT	26 March 2019	<p>Exploring Cultural Identities Celebration – Event to celebrate the end of cross community training event and present certificates to participates.</p> <p>Numbers attending - 100</p>	C&D	No (Charity)	Yes – Tea, Coffee and Biscuits	<p>Recommend to approve, No charge, Tea and Coffee Reception</p>

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The Boys Brigade NI District	18 April 2019	Queen's Badge Celebration – celebration and presentation ceremony for those who completed their Queens Badge Award, highest award in the Boys Brigade. Numbers attending - 500	C&D	No (Charity)	Yes – Tea, Coffee and Biscuits	Recommend to approve, No charge, Tea and Coffee Reception
The Open University	15 or 23 May 2019	Open University 50th Anniversary Dinner – this event will be part of the year long celebration of 50 years of open access to education. The event will be a drinks reception, dinner and networking. Numbers attending - 100	C	No (Charity)	Yes, Wine Reception	Recommend to approve, No Charge, Wine Reception
Keep Northern Ireland Beautiful	5 June 2019	Translink Eco-Schools Travel Challenge 10th Anniversary An event for school children to announce the winners of Travel Challenge 2019, showcase 10 years of this campaign and promote use of public transport. Numbers attending – 150	C	No (Charity)	Yes – Tea, Coffee and Biscuits	Recommend to approve, No charge, Tea and Coffee Reception
Belfast Islamic Centre	8 June 2019	Celebration of Eid Al-Fitr – is the biggest Muslim celebration to mark the end of Ramadan. The format will include dinner and speeches. Numbers attending – 300	C & D	No (Charity)	Soft Drinks Reception	Recommend to approve, No charge, Soft Drinks reception
Common Purpose	12 June 2019	Meridian Award Ceremony – final day of the Meridian Programme to review progress made and present awards to participants of the course. Numbers attending – 40	C & D	No (Charity)	Yes – Tea, Coffee and Biscuits Or NO	Recommend to approve, No charge, Tea and Coffee Reception
British Medical Association	23 June 2019	Chair of Representative Body Welcome Reception and Dinner - BMA annual meeting takes place at ICC Belfast for 5 days and this event is	A&B	No <i>(£825 waived as linked to Visit Belfast)</i>	Yes, Wine Reception <i>(linked to Visit Belfast)</i>	Recommend to approve, No Charge, Wine Reception

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		the opening celebration. Numbers attending – 250				
Queens University Belfast	22 August 2019	5th IFAC Conference on Intelligent Control and Automation Sciences - Dinner with speeches and entertainment as part of 3 day conference. Numbers attending – 200	A&B	No <i>(£825 waived as linked to Visit Belfast)</i>	Yes, Wine Reception <i>(linked to Visit Belfast)</i>	Recommend to approve, No Charge, Wine Reception
The British Institute of Cleaning Science	6 September 2019	NI Cleaning Operative of the Year Awards – Awards Ceremony recognising excellence across the industry. Numbers attending - 100	C	Yes Charge £115	No - as commercial	Approve Charge £115 No Hospitality
Law Society of Northern Ireland	12 September 2019	Annual Council Dinner 2019 – Networking event for the legal community. Numbers attending – 200 – 300	A&B 1 in 3 rule be applied	Yes charge £825	No	Recommend to approve, 1 in 3 rule be applied Charge £825 No Hospitality
International Association of Insolvency Regulators	18 September 2019	Formal Conference Dinner – dinner and musical entertainment as part of a 4 day conference taking place in Merchant Hotel. Numbers attending - 70	A&B	No <i>(£300 waived as linked to Visit Belfast)</i>	Yes, Wine Reception <i>(linked to Visit Belfast)</i>	Recommend to approve, No Charge, Wine Reception
National Organisation for the Treatment of Abuse (NOTA)	19 September 2019	International Conference Closing dinner Annual meeting takes place at Europa Hotel for 3 days and this event is the opening event. Numbers attending – 250	A&B	No <i>(£825 waived as linked to Visit Belfast)</i>	Yes, Wine Reception <i>(linked to Visit Belfast)</i>	Recommend to approve, No Charge, Wine Reception
Dods Parliamentary Communications Ltd	31 October 2019	NICS Awards 2019 – Awards ceremony and dinner to celebrate the very best of the NI Civil Service. Numbers attending - 250	C	Yes charge £825	No (commercial company)	Recommend to approve, Charge £825 No Hospitality

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Irish Football Association Foundation	6 November 2019	IFA McDonalds Community Football Awards – Celebrating the volunteers who help deliver their programs – reception, dinner, entertainment and awards. Numbers attending - 190	C & D	No (Charity)	No Hospitality	Recommend to approve, No Charge, No Hospitality
40 (NIH) Signal Squadron	4 April 2020	100 year Centenary of the Royal Corps of Signals – dinner and musical evening celebration event. Numbers attending - 150	C & D	No (Community/ not for profit)	Yes Wine Reception	Recommend to approve, No Charge, Wine Reception